

# Open University EdD and DHSC Application Form

## What this form is for

This form is intended for **all** applicants who wish to apply for an EdD or DHSC at The Open University. It may be completed by both UK and non-UK citizens.

Short guidance notes are provided throughout this form whilst detailed guidance notes can be found in the [research degrees prospectus](#). The prospectus also contains important information about the [degrees we offer](#), our [research areas](#), and [finances](#).

Details of how to submit your application are found at the end of the form. For further support, including requests for alternative formats, please contact [Graduate-School@open.ac.uk](mailto:Graduate-School@open.ac.uk)

## Section A: Applicant information

### A1. PERSONAL DETAILS

a. Title:

b. Surname/Family name:

c. Forename(s):

d. Preferred first name:

e. Date of birth (dd/mm/yyyy):

f. Previous names (if applicable):

g. Nationality:

h. Email address:

i. Telephone number:

**j. Permanent home address:**

**k. Contact address (if different to home address):**

**l. Have you previously studied with The Open University?**  Yes  No

**m. If yes, please provide your personal identifier (PI) number (if known):**

**n. Are you currently employed by The Open University?**  Yes  No

**o. If yes, please provide your staff number:**

## **A2. IMMIGRATION INFORMATION**

You only need to complete this part if you intend to study from within the UK. Please note that professional doctorate degrees are not eligible for UK visa sponsorship and, if you are not a British or Irish national, your existing visa must give you the right to study.

**a. Select your current UK immigration status:**

British or Irish national

Indefinite leave to remain

Refugee (in the UK)

Settled/pre-settled status

Skilled worker

Dependent of another UK visa holder

Other visa (please give details):

**b. Visa expiry date (if applicable):**

## Section B: Course details

### B1. DEGREE DETAILS

a. Degree:  EdD  DHSC

b. Intended start date: Month: October Year:

c. Research area:

### B2. PROJECT DETAILS

a. Proposed project title:

b. If your proposal involves fieldwork, please state location(s):

c. Proposed supervisor – if known. Please note that, whilst your preferences will be considered, we cannot guarantee the availability of specific staff.

d. Names of any OU staff you have corresponded with about your wish to study:

## Section C: Qualifications and experience

The minimum entry requirement for entry into a professional doctorate is a masters degree in a relevant subject area. The comparability of non-UK qualifications is determined via [UK ENIC](#). Applicants who do not meet the minimum entry requirements may be considered, provided they have sufficient research experience; please set this out clearly in your application in section D3.

### C1. ACADEMIC QUALIFICATIONS

a. Details of any degree qualifications you are currently registered for:

Qualification:

Institution:

Country:

Expected award date:

Predicted grade/classification:

**b. Details of your highest level of relevant educational attainment:**

Qualification:

Institution:

Country:

Start date (mm/yy):

End date (mm/yy):

Grade/classification:

**c. Details of any other academic qualifications:**

**d. Details of any awards, prizes, or other academic recognition:**

## C2. EMPLOYMENT INFORMATION

### a. Current employment (if applicable):

Organisation:

Role:

Full-time equivalent:

Start date:

### b. Relevant professional experience:

EdD applicants must have at least two years of relevant professional experience whilst DHSC applicants should have at least two years of relevant professional experience or informal expertise as a carer, expert patient, or advocate. Information about informal or non-professional expertise should be supplied in section C4.

### **C3. RESEARCH EXPERIENCE**

We recognise that applicants may have quite different levels of prior research experience. Therefore, please do not be concerned if you have not, for example, had an opportunity to publish academically. However, if your qualifications do not meet our minimum entry requirements then you must be able to provide evidence of sufficient research experience to prepare you for a doctoral degree.

**a. Details of any experience of qualitative and/or quantitative research:**

**b. Details of any research training, including any credits earned:**

**c. Details of any academic publications, conference papers, and presentations:**

**C4. OTHER EXPERIENCE**

- a. Please give details of any other experience that may be relevant to your application.** For example, experience as an unpaid carer, advocate, or voluntary work.

## Section D: Motivation and competencies

a. What motivates you in pursuing a research degree? (approx. 200 words)

b. What are some of the key research questions in your proposed field of study? (approx. 200 words)

- c. What do you think are the main challenges involved in doing your proposed research project, and how might you overcome them? (approx. 200 words)

## Section E: English language competence

Please select the most appropriate option out of questions a-d and provide the required information. You **do not** need to complete this section if you hold one of the following:

- British or Irish citizenship
- Indefinite leave to remain in the UK
- Settled or pre-settled status in the UK

- a.  I am a national of a recognised majority [English-speaking country](#).

Please select country:

- b.  I hold a degree from a recognised majority [English-speaking country](#)

Please select country

- c.  I have previously demonstrated my proof of English in another approved UK visa application.

Please select visa type

d.  I hold a degree from another country that was taught in English. Please note that you will be required to provide an [English Language Proficiency Statement from Ecctis](#) to support this.

e.  I hold a Secure English Language Test (SELT) dated within two years of the course start date.

Our preferred providers are IELTS and LanguageCert; if you hold a test from any other provider then please discuss this with us prior to application. We are only able to accept [UKVI approved tests](#).

Provider:	<input type="text"/>	
CEFR band:	<input type="text"/>	Min. B2
Average score:	<input type="text"/>	Min. 6.5 (IELTS) or 70 (LanguageCert)
Listening score:	<input type="text"/>	Min 6.0 (IELTS) or 60 (LanguageCert)
Reading score:	<input type="text"/>	Min 6.0 (IELTS) or 60 (LanguageCert)
Speaking score:	<input type="text"/>	Min 6.0 (IELTS) or 60 (LanguageCert)
Writing score:	<input type="text"/>	Min 6.0 (IELTS) or 60 (LanguageCert)

## Section F: Referees

You will need to provide the details of one academic referee and one professional referee who can comment on your suitability to undertake a research degree.

Please note that personal references cannot be accepted and we ask that applicants are mindful of any potential conflicts of interest when selecting their referees.

### F1. REFEREES

#### a. Details of academic referee:

Name:	<input type="text"/>
Role:	<input type="text"/>
Organisation:	<input type="text"/>
Email address:	<input type="text"/>
Relationship to you:	<input type="text"/>

#### b. Details of professional referee:

Name:	<input type="text"/>
Role:	<input type="text"/>

Organisation: Email address: Relationship to you: **c. If either of your referees know you by another name, please state:**

## Section G: Fees and funding

Please be aware that the University does not offer funded studentships for its professional doctorate programmes.

### G1. STUDY FUNDING

**a. How do you intend to pay your course fees? Please select all that apply** Sponsorship through my employer/external organisation OU staff fee waiver [Fee bursary](#) I am funding my own studies Other – please state: 

## Section H: Intellectual property

Whilst the copyright of any work will remain with its author, it is generally expected that any intellectual property (IP) generated during your studies will be assigned to the University.

Exceptions are made on a case-by-case basis, and we cannot guarantee that an exception will be granted.

**a. Are currently bound by any intellectual property (IP) agreements which might prevent you from assigning your IP to The Open University?** Yes     No     Unsure**If yes or unsure, please provide as much information as you are able:**

## Section I: Signature and declarations

Please read all of the declarations carefully. If you have any questions or concerns, please contact [Graduate-School@open.ac.uk](mailto:Graduate-School@open.ac.uk) before signing this form.

### I1. DECLARATIONS

#### a. Documentation

Applicants will be required to provide evidence of their identity, nationality, qualifications, immigration status, and English language competence before any offer of registration can be made. This will be normally requested after interview but, in some circumstances, may be requested sooner. Any documents not in English must be accompanied by a certified translation.

I have read and agree to the above statement

#### b. Fee liability

Where you are not in receipt of a studentship and your fees are being paid by yourself or a sponsor, all fees must be paid before the course start date; this includes students in receipt of a doctoral loan. You will not be permitted to start your course if your fees have not been paid. Details of how to make payment are included in your offer letter however where the sending of an offer letter is delayed for any reason then this must not impact making payment before the course start date.

I have read and agree to the above statement

#### c. Regulations, terms, and conditions

I confirm that I have read and understood the research degree [Conditions of Registration](#), [Regulations](#), and [Academic Attendance and Engagement Policy](#), and agree to comply with those conditions. I understand that the Open University may, from time to time, be required by to amend the terms and conditions, regulations or handbook to reflect changes in relevant laws or regulatory requirements. If the Open University is required to amend these conditions in such a way as it might have a significant or substantial effect on me or its relationship with me, the Open University will endeavour to ensure that any change will not leave me in a less favourable position than I had enjoyed previously. For changes where the effect on me may be more significant, the Open University will also notify me prior to the change.

I have read and agree to the above statement

#### d. Privacy statement (see [student privacy notice](#) for full information)

I understand that the information I provide will be treated as confidential by The Open

University and will be made available to Open University staff and to agents of the University (e.g. the Higher Education Statistics Agency (HESA)) as appropriate, solely for the purposes of providing me with appropriate facilities and for statutory purposes. I

hereby consent for the information to be processed for this purpose.

I have read and agree to the above statement

## 12. SIGNATURE

By signing below, I confirm that the information I have provided is correct. Failure to declare or providing untrue or inaccurate information may lead to the Open University withdrawing any offer made.

Signature:

Date:

## Submitting this form

All applications must be accompanied by the documents listed below; for ease of processing, we ask that all files are clearly labelled and include your full name.

1. A completed [Higher Education Statistical Agency \(HESA\) and equal opportunities monitoring form](#)
2. One of either:
  - a. A research project proposal
  - b. A response to an advertised research project proposal
3. Any other documents listed on the advertisement

Completed applications should be sent to [WELS-PGRS@open.ac.uk](mailto:WELS-PGRS@open.ac.uk)