

Congratulations and welcome to your ceremony!

### REGISTRATION

Having registered, you will have your ceremony tickets, presentation card and graduate directories. Please keep your presentation card with you, as you will need it when you go on stage. If you have any queries during the day, please visit the Enquiries desk, situated by the Registration desks, and our team will be happy to help.

### ROBING

If you have arranged to hire academic dress through Ede & Ravenscroft Ltd, you can collect it from the Charles Hallé Room on Level 1. Please note, mortarboards are not permitted to be worn during the ceremony.

After the ceremony, all hired robes should be returned to the return point in the Charles Hallé Foyer.

### PHOTOGRAPHY

Ede & Ravenscroft photography studios are located in the Barbirolli Room on Level 2. Scrolls and mortarboards will be available to borrow for your photographs. Please allow plenty of time for photography, as it can become busy during peak times.

A photograph will also be taken of you when you cross the stage. This photograph will be available to purchase after the ceremony from the Foyer area, Level 1.

### THE CEREMONY

Doors will open approximately 45 minutes before the official ceremony start time. A musical programme by organist Paul Carr will feature before the ceremony. Please make sure you and your guests are seated no later than 15 minutes before the ceremony.

The ceremony will start with a short film, followed by the arrival of the academic procession. The Presiding Officer will declare the ceremony open, and the presentation of graduates will begin.

When it is your turn to be presented, marshals will direct you where to go. **Please ensure you keep your presentation card with you to hand over when you reach the stage.** If you are leaving any belongings by your seat, please make sure they are tucked out of the way and do not obstruct the path of other graduates or staff.

### REFRESHMENTS

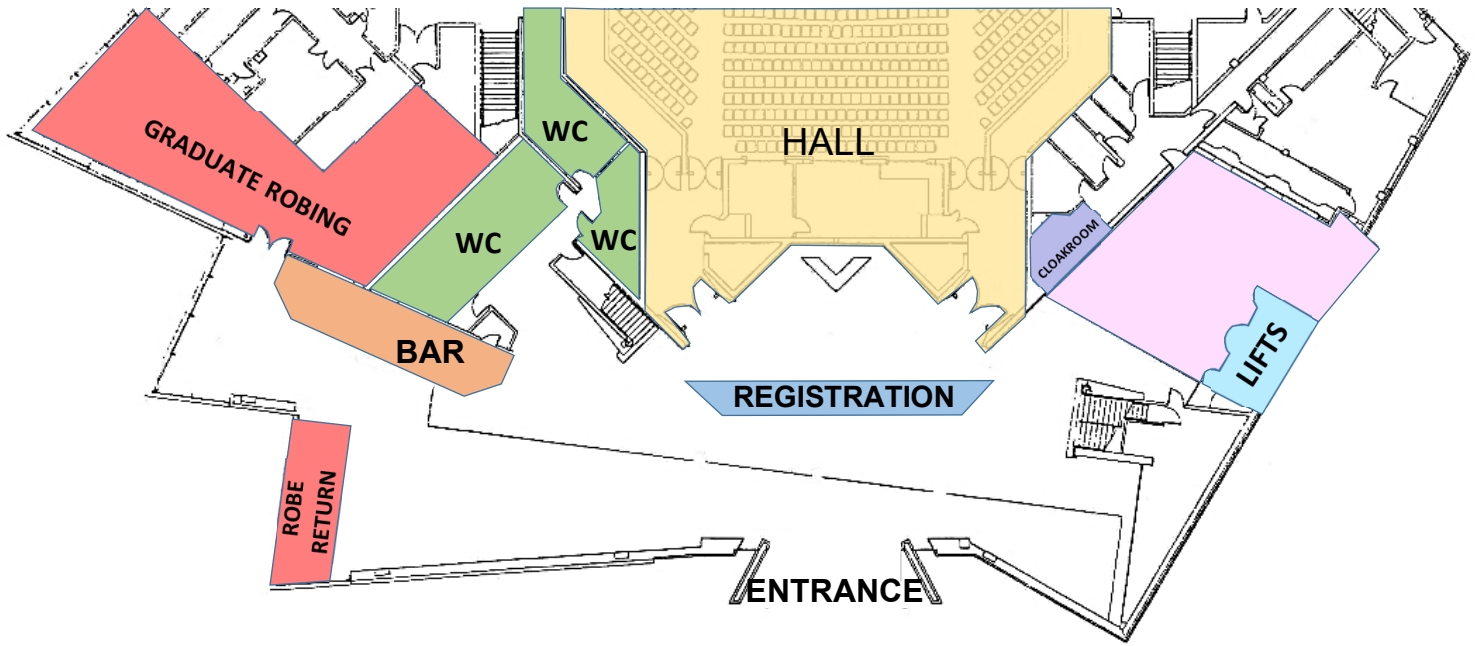
Light refreshments are available to purchase from the Stalls or Circle Bars. If you require something more substantial, there are numerous bars and restaurants close to the venue.

Immediately after the ceremony, you are warmly invited to join your fellow graduates and guests for a celebratory drink on Level 1 or Level 3; this will be indicated on the front of your ticket envelope.

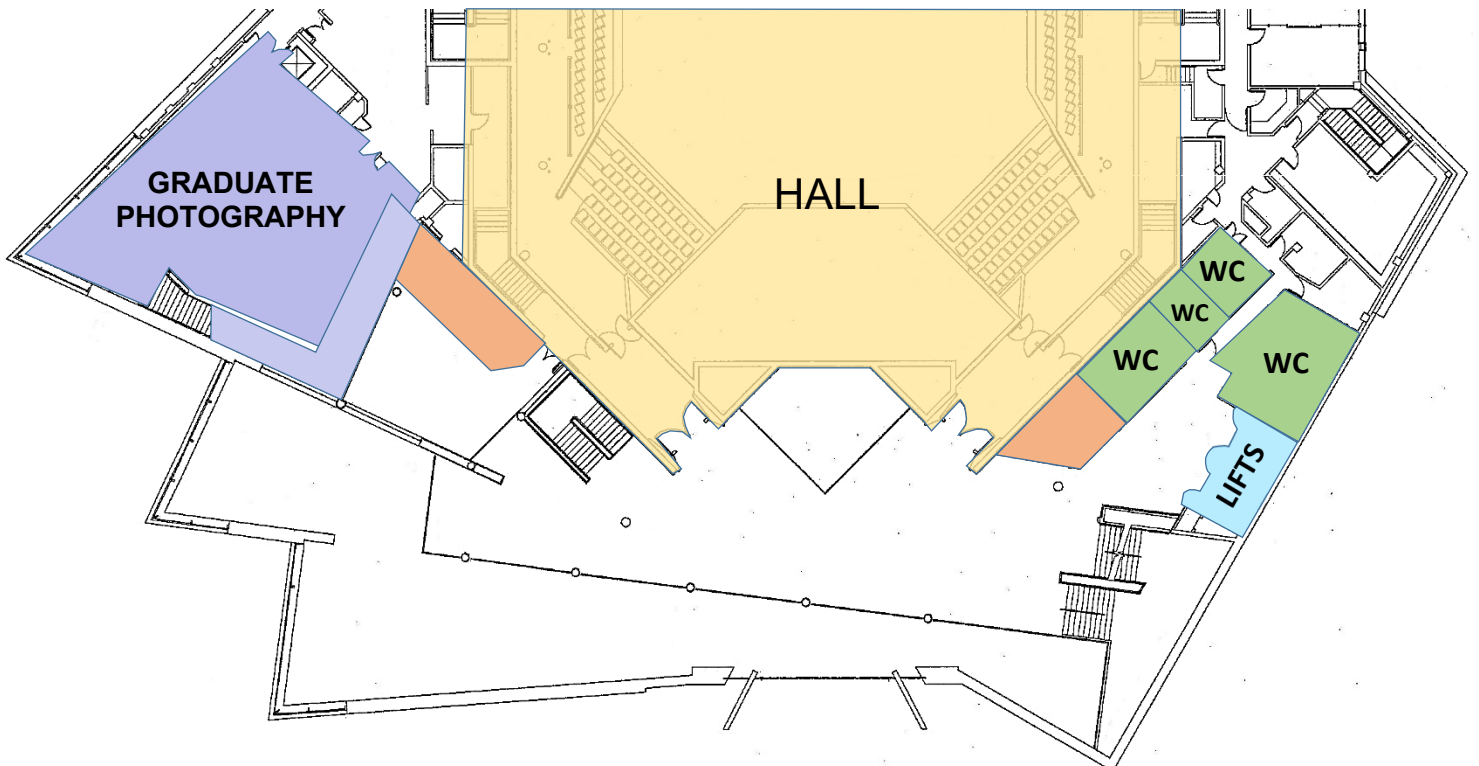
### DON'T FORGET...

...to take time to visit the Open Students Union (Open SU) merchandise stand. To meet the team, ask questions, pick up information and purchase OU merchandise, head to the Circle Foyer on Level 3.

# LEVEL 1



# LEVEL 2



# LEVEL 3

Open SU and post-ceremony celebratory drinks