

Congratulations and welcome to your ceremony!

### REGISTRATION

Having registered, you will have your ceremony tickets, presentation card and graduate directories.

**Please keep your presentation card with you as you will need this when you go on stage.** If you have any queries during the day, please visit the **Enquiries desk**, situated by **Registration** and our team will be happy to help.

### ROBING

If you have arranged to hire academic dress through Ede & Ravenscroft Ltd, you can collect it from the collection point in **Hall 10, Level 2**. Please note, mortarboards are not permitted to be worn during the ceremony.

After the ceremony, all hired robes should be returned to the same point.

### PHOTOGRAPHY

Ede & Ravenscroft photography studios are in **Hall 9, Level 2**. Scrolls and mortarboards will be available to borrow for your photographs. Please allow plenty of time for photography as it can become busy during peak times.

A photograph will also be taken of you when you cross the stage. This photograph will be available to purchase after the ceremony from **Hall 9/10 Foyer, Level 2**

### THE CEREMONY

Doors will open approximately 45 minutes before the official ceremony start time. A musical programme from organist Paul Carr will feature prior to the ceremony. Please make sure you and your guests have taken your seats no later than 15 minutes before the ceremony.

The ceremony will start with a short film, followed by the arrival of the academic procession. The Presiding Officer will declare the ceremony open, and the presentation of graduates will begin.

When it is your turn to be presented, marshals will direct you where to go. **Please ensure that you keep your presentation card with you to hand over when you reach the stage.** If you are leaving any belongings by your seat, please make sure they are tucked out of the way and not obstructing the path of other graduates or staff.

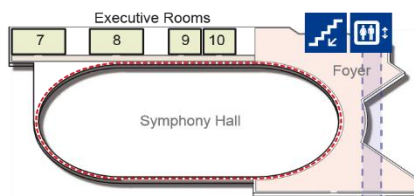
### REFRESHMENTS

There are various outlets throughout the ICC and Symphony Hall complex, plus numerous bars and restaurants close to the venue.

### DON'T FORGET...

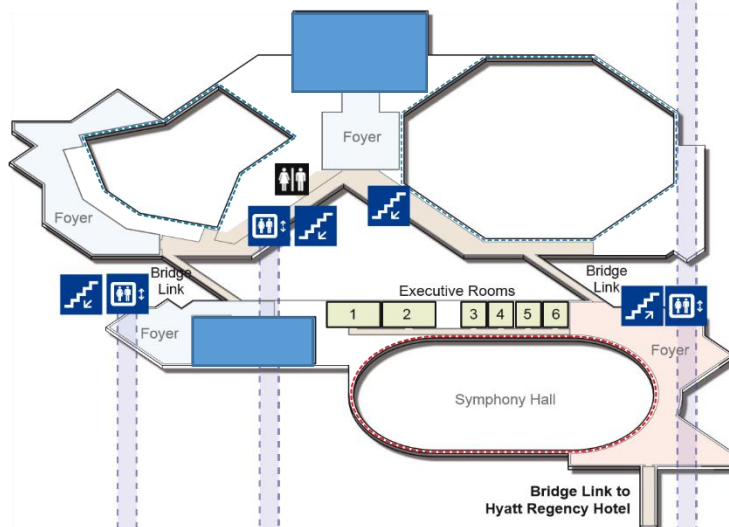
...to take time to visit the Open University Students Union stand (Open SU). To meet the team, ask questions, pick up information and purchase OU merchandise, head to the Foyer outside Hall 9 and 10 on Level 2.

# LEVEL 5A

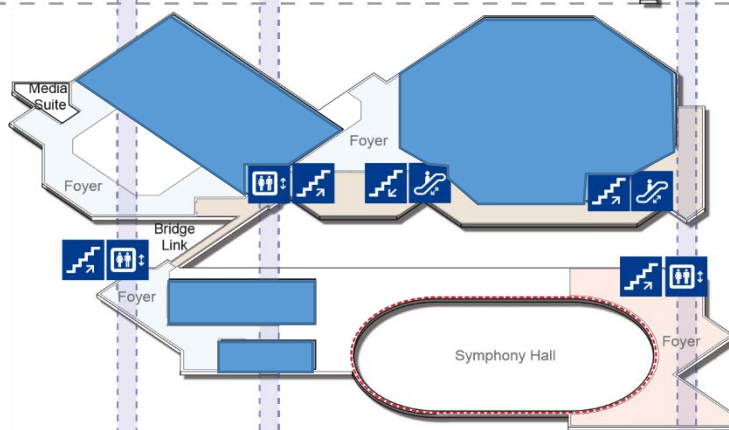


Key	
	Staircase
	Escalator
	Lift
	Lift Route
	Toilets
	Accessible Toilets
	Baby Change
	Cloak Room
	Symphony Hall Box Office
	Eating \ Drinking

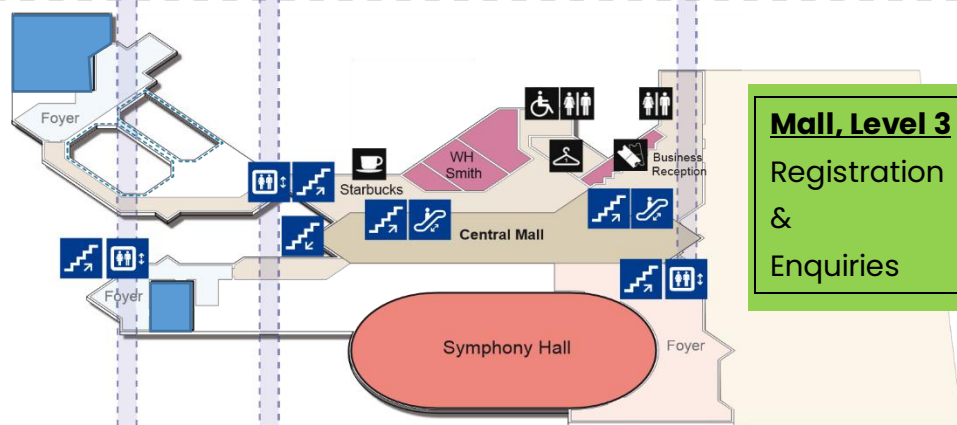
# LEVEL 5



# LEVEL 4

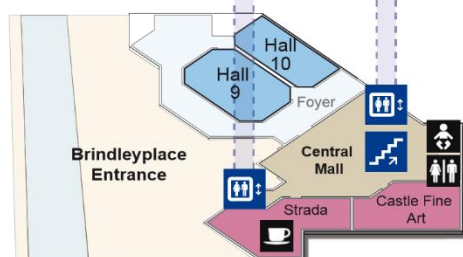


# LEVEL 3



**Mall, Level 3**  
Registration  
&  
Enquiries

# LEVEL 2



**Hall 9-**  
Photography  
**Hall 10 -**  
Gowning  
**Foyer -**  
Open SU