



## **Students in Secure Environments Reservation Application 2026/27 (Postgraduate)**

### **Section 1**

### **Personal Details**

Student's Personal identifier  
(If known)

Student's title

Student's Forename(S)

Student's Surname

Date of birth

Gender

Prison Address

Nationality of student  
(if non-UK please specify)

Student's Ethnic Origin (select from  
dropdown)

(If the student holds a nationality from outside of the UK, please contact us to discuss the student's fee status and the supporting documentation we may require)



## Section 2

### Disability

Does the student have any disability, health condition, mental health disability or specific learning difficulty (such as dyslexia), or additional requirement that might affect their studies, examination or assessment and for which they may need support?

Please indicate the nature of the disability/learning difficulty (select from dropdown)

## Section 3

### Confirmation of SIFT

Can you confirm that the necessary prison approval is in place for the student to study with the Open University and has the appropriate access?

Please confirm the student's expected release date (DD/MM/YY)

Please provide the name and position of the person authorising the study

Qualification Title/Code (E.g.  
MSc in Mathematics)

Module Code

Module start date(s)

Please confirm that you have checked whether the module has any specific requirements such as any related equipment, that you are able to facilitate? (as advised by the relevant SiSE Regional Contact)

Credit transfer\*

\*New PG Students: Please note that linking previously completed credit to your postgraduate OU Masters Degree, could impact your Postgraduate Loan eligibility. If the study can be evidenced please tick this box if the student would like to consider transferring credits from a prior PG qualification.



## Section 4

## Fees and Funding

### Fee Assessment

Has the student been ordinarily and lawfully resident in the UK, Channel Islands or Isle of Man for the 3 years prior to entering prison?

(If the answer to this question is NO, please contact us to discuss the student's fee status and any supporting documentation we may require)

Where was the student resident prior to sentencing? (If within UK, please differentiate between home nations e.g. England, Northern Ireland, Scotland or Wales).

(If the student was outside of the UK, please contact us to discuss the student's fee status and any supporting documentation we may require).

### Payment methods:

Payment types include: Postgraduate Loan; Self-Funding; Charitable Trusts (such as OUSET).

For further information please refer to: <https://university.open.ac.uk/secure-environments/students-prisons-and-secure-hospitals/fees-and-funding>

What is the student's intended payment method?

To qualify for a postgraduate loan, students will need to satisfy the following criteria below. By completing this box you confirm that the student meets the Part-Time Tuition Fee Loan criteria (failure to do so will affect the student's application, these statements are mandatory to the registration process).

- Students must be aged under 60 on the first day of the academic year of their first course.
- Be eligible for an English or Welsh fee.
- Be serving a sentence of imprisonment in the United Kingdom.
- Have an earliest release date within 4 years of the first day of the first academic year of the current course.
- Loans are not be available to students intending to study postgraduate certificates or diplomas. The student must be registered for an Open University Masters qualification.
- Loans are not available to students on the Masters Apprenticeships programme.
- Loans are not be available to students who already hold a Master's degree qualification.
- Students must be studying a qualification which can be completed in no more than 3 years, although study breaks may be allowed.

\*If the student is considering transferring previously completed credit to their OU masters degree, this could have an impact on their postgraduate loan eligibility please contact us to discuss the student's fee level and the supporting documentation we may require.



For post-graduate loans applications: Please sign this box to confirm that you have read and understood the above eligibility criteria and that the student meets the eligibility requirements for a postgraduate loan.

If we need to discuss this application in more detail, please provide a contact name and email address

Please return completed forms, either by email to [sise@open.ac.uk](mailto:sise@open.ac.uk), or by post to the address below:

SiSE Registration Team  
Student Recruitment and Fees  
The Open University  
PO Box 197  
Milton Keynes  
MK7 6BJ

If you need any help completing this form, please contact the SiSE registrations team on 0300 303 6789.

Mon - Thurs, 09:00 - 17:30. Fri, 09:00 - 17:00

### **Data Protection Legislation**

The following statement describes who will use the information provided on this form and what they will use it for. The Open University requires the information in this form to process reservations and registrations on to Open University modules.

The Higher Education Statistics Agency (HESA) may use the information provided on this form. This information together with other information supplied by institutions will be analysed. The HESA will not identify individuals in any published results. The data provided on this form will be retained by the Open University for a period of time based on the duration of your qualification.

As a data subject, you have a number of rights. If you wish to see the information the University holds about you, or if you wish for any information corrected, deleted or blocked ("restricted"), please contact us using the details below.

If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter. Our Data Protection Officer can be contacted on the details below.

If you are not satisfied with our response or believe we are processing your personal data in a way that is not in accordance with the law you can complain to the UK Information Commissioner's Office (ICO). See [www.ico.org.uk](http://www.ico.org.uk)

Open University Data Protection Officer Academic Policy and Governance  
The Open University Walton Hall  
Milton Keynes MK7 6AA  
Email:[data-protection@open.ac.uk](mailto:data-protection@open.ac.uk) Telephone: +44 (0)1908 653994